

Simple Factory Audit Report

Report #: SFA20240830-R2408296477

1. Company Overview:

General Information

Supplier name	XXX		
Website:	XXX		
Address:	XXX		
Date of the supplier founded	2014-11-12	Registered Fund	RMB500,000
Annual International sales	USD15,000,000	Annual sales (Total)	USD15,000,000
Factory Relationship	☒ Self-Owned ☐ Wholly Owned ☐ Shareholder/Partner ☒ Trading		
Major Products	Motorcycles, Electric vehicles		
Major Market	South America, Middle East, Europe		

Facility name (If applicable)	XXX		
Address	XXX		
Date of the factory founded	2014-11-12	Factory Space (M ²)	5000M ²
Is Supplier a broker	No		
Relationship between Supplier and Facility	☒ Supplier owned the facility ☐ Partner/Shareholder ☐ Outsource		

Factory Contact Details

Owner of the plant		General Manager	
Telephone		Telephone	
Mobile Phone		Mobile Phone	
Fax		Fax	
Email address		Email address	

Main Clients

Country	Buyer	Product Description	Specification	Qty/Month
South America	Unknown	Motorcycles, Electric vehicles	/	1200pcs
Middle East	Unknown		/	3000pcs
Europe	Unknown		/	1000pcs

Supplier Staff Information

Number of direct board members	1	Number of workers	22
Number of Engineers	1	Number of QC	2
Number of sales people	3	Number of office staffs	5
Technical support people	1		

Factory Staff Information

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Number of sales people	3	Number of QC	2
Technical support people	1	Number of office staffs	5

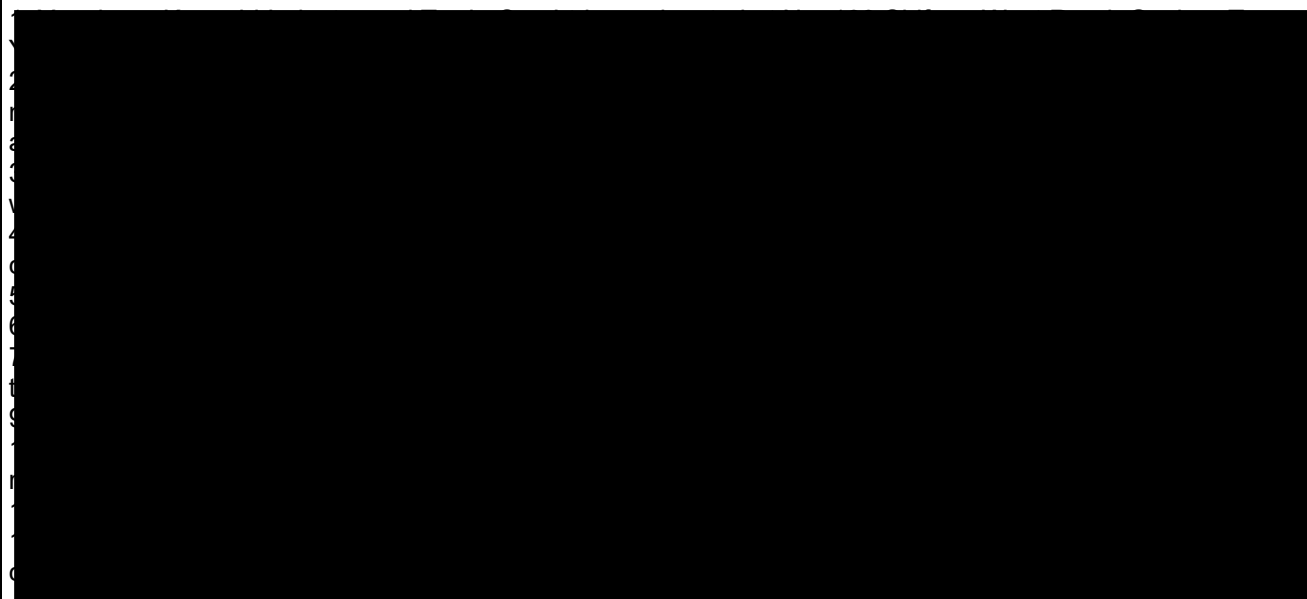
Others

Certificates / Approvals	
Business License	
Quality System	
Bank Information	
CE	
LVD	
ROHS	

Inspection result

☐ Excellent
 ☐ Good
 ☒ Middle
 ☐ Poor
 ☐ Bad

AQI comments:



Client's requirements	Comments
1. Check physical measurements (1470*680*910mm)	Actual measurements: 1500x690x932mm
2. What material are the decals made of? Can you put our logo on their decals?	PVC material, can add printing

3. How to turn it on (record video), and see if it is possible to also include the option of a foot to turn it on if it does not have one.	Refer to Video
4. Ask if it is possible with a chain cover	Can be added, there are no samples available on site
5. Check measurements 140*60*91cm	Actual measurements: 1386x590x820mm
6. Power on mode (How to turn it on)	Refer to Video
7. also the charger need in 110V because to Columbia is this power	The charger voltage is: 100-240V~
8. Motorcycles must have a certificate of emissions from a dynamic test. (CEPD)	Not provided on site, the factory claims to need to consult the battery manufacturer for information
9. The certificate of batteries for Colombia costumes Colombia	Not provided on site, the factory claims to need to consult the battery manufacturer for information

1. Company Overview

1.1 Legal Validity

Does the company have a valid business license?	☒ Yes ☐ No	Business License Number:	XXX
Year Established:	2014-11-12	Validity Period:	Long time
Registered Address:	XXX		
Company Address:	XXX		
Annual review conducted by the Industrial & Commercial Bureau?	☒ Yes ☐ No	Reviewed By:	Yongkang Market Supervision Administration Bureau
Registered Capital:	RMB500000		
Corporate Representative:	XXX		
Industry:	Manufacturing/Trading		
Business Type:	☐ Manufacturer ☐ Trading Company ☒ Combined		
Type of Ownership:	☒ Private Owner ☐ Public Company ☐ Joint Venture ☐ Stated Owned ☐ Sole Proprietorship ☒ Others: No information		
Products /Service:	Motorcycles, Electric vehicles		

1.2 Company Building Information

Certification Type:	☐ Land Certification ☐ Real Estate Certification ☒ Lease Agreement ☐ Factory Officer Claimed ☐ Others:
Total Building Size(M ²):	5000M ²
Number of Building(s):	1
Office Size(M ²):	500M ²

2. Questions

Product Development

#	Questions	Comment (Y/N)
1	There a fully staffed research and development (R&D) department?	Y
2	Does R&D create and maintain product specifications for all products produced?	Y

Incoming material area

#	Questions	Comment (Y/N)
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1	Are incoming materials inspection based on drawings/specifications?	Y
2	Are incoming materials supplied with the manufacturer's warranty?	Y
3	Is there a rejected material sample board for workers' reference?	N
4	Are key supplier qualification and/or quality audits conducted annually?	Y

Manufacturing process area

#	Questions	Comment (Y/N)
1	Is there any manufacturing procedure?	Y
2	Is all work instruction manual available at each work station?	N
3	Is 5S system implemented at the production floor?	N
4	Are rejected and accepted products clearly separated with clear signal?	Y
5	Is there any machine maintenance procedure?	N
6	Is machine maintenance conducted periodically?	N

Quality Control and final inspection

#	Questions	Comment (Y/N)
1	Is there a formal Quality Assurance Program?	Y
2	Is there Final QC? How many people?	Y
3	Does this facility have written documentation to control the quality of products and/or processes?	Y
4	Are Standard Operating Procedures written for all activities?	Y
5	Is there a documented Change Management process?	Y
7	Have all critical processes been identified and flow charted?	N
8	Are there appropriate Quality Assurance laboratory and analytical instruments to measure product quality?	N
9	If yes, what are they and what do they measure?	N
10	Is a documented product recall program in place?	Y
11	Is there a system in place to track ingredient and/or raw material lots, used materials and finished products?	Y
12	Are finished product standards in place including formula(s) and/or Bills of Material, target and range of quality parameters (tolerances) for all products?	Y
13	Does a Product Sample Retention program exist?	Y
14	Are yearly third-party audits conducted at this facility by licensed certification or government agencies?	N
15	When was the most recent audit/inspection? What organization performed the audit/inspection?	N

Order Information

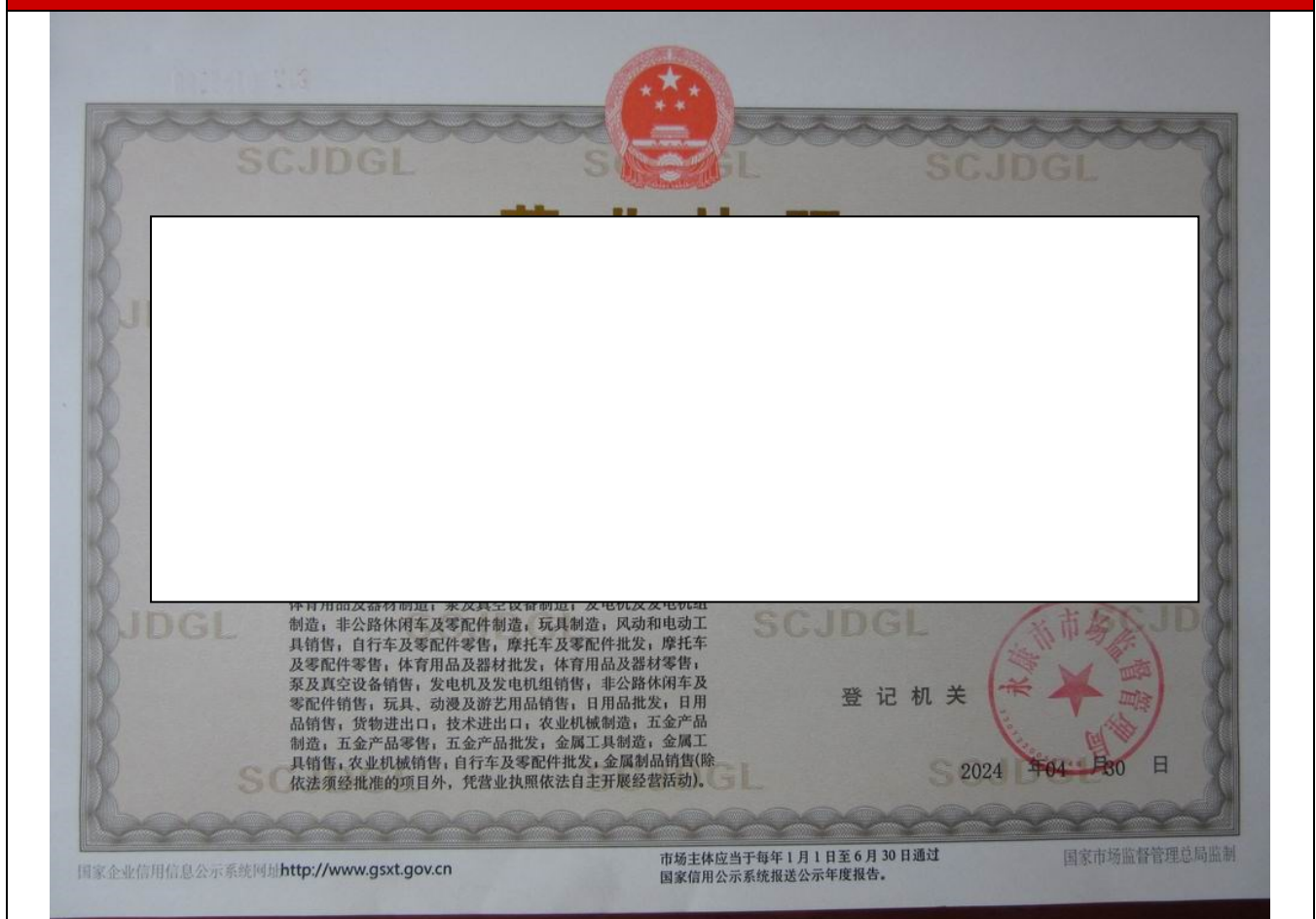
#	Questions	Comment (Y/N)
1	Do you require a minimum order, either in dollars or quantity?	100pcs
2	Lead time for mass production	30-40day
3	Accepted payment way, please list bank account for receive payment	T/T
4	Nearest port/airport	Ningbo/Shanghai
5	Delivery/Loading conditions	By sea

6	Do you have peak production/business periods-at what times of the year	Average
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3. Production Lines / Capacity

#	Workshop	Machine	Machine Count	Capacity/Hours/Machine	Capacity/Month
1	Injection workshop	Injection molding machine	12	120-150	180000-200000
2	Machine workshop	Pipe bending machine	1	350-380	58000-60000
3		Milling machine	1	/	/
4		Forging bed	1	/	/
5		Drilling machine	1	/	/
6		Shrink tube machine	1	300-320	50000-52000
7	Assembly line	Assembly line	2	13-15	5000-5300

4.1 Supplier Business License



4.2 Factory Business License (same as above the supplier's information)



5. Export License

对外贸易经营者备案登记表

备案登记表编号: 02311

经营者中文名称
经营者英文名称
组织机构代码
住 所
经营场所 (中文)
经营场所 (英文)
联系电话
邮政编码
工商登记注册日期
依法办理工商登记的企业
企业法定代表人姓名
注册资金

依法办理工商登记的外国 (地区) 企业或个体工商户 (独资经营者) 还须填写以下内容

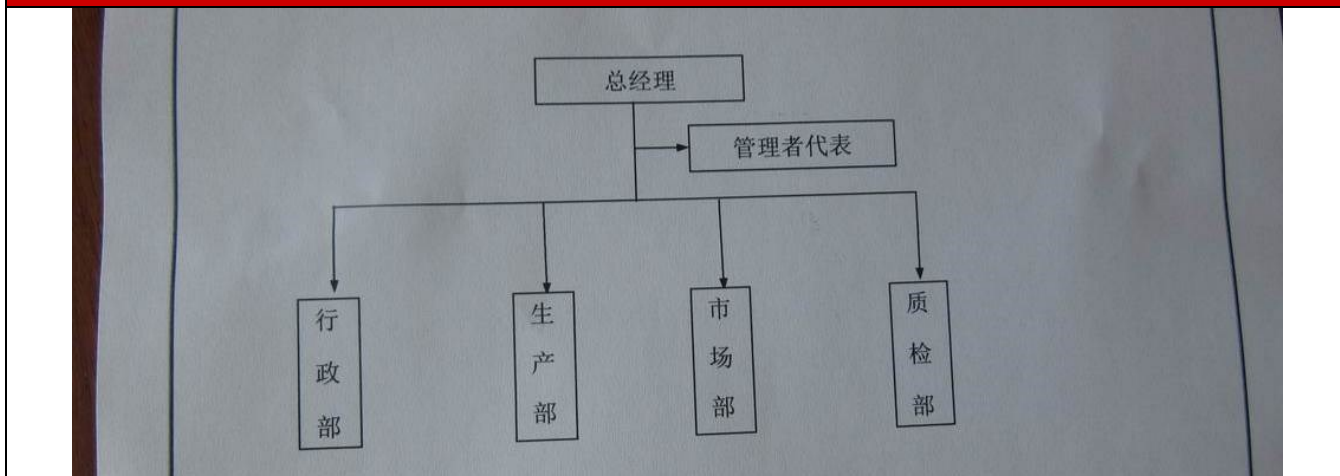
企业法定代表人 / 个体工商户负责人姓名	有效证件号
企业资产 / 个人财产	(折美元)

备注

填表前请认真阅读背面的条款。并由企业法定代表人或个体工商户负责人签字、盖章。



6. Factory Organization



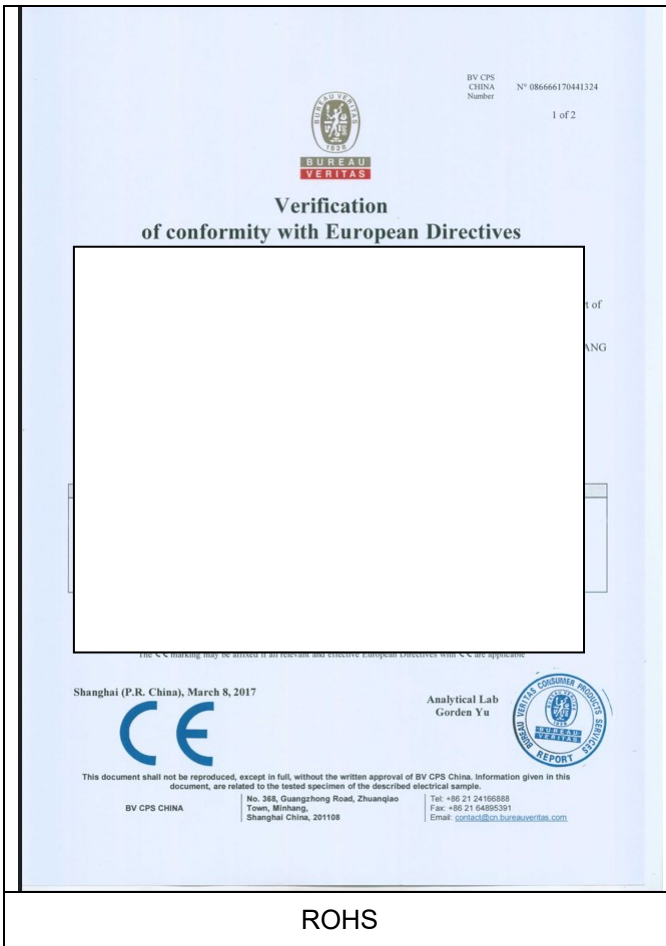
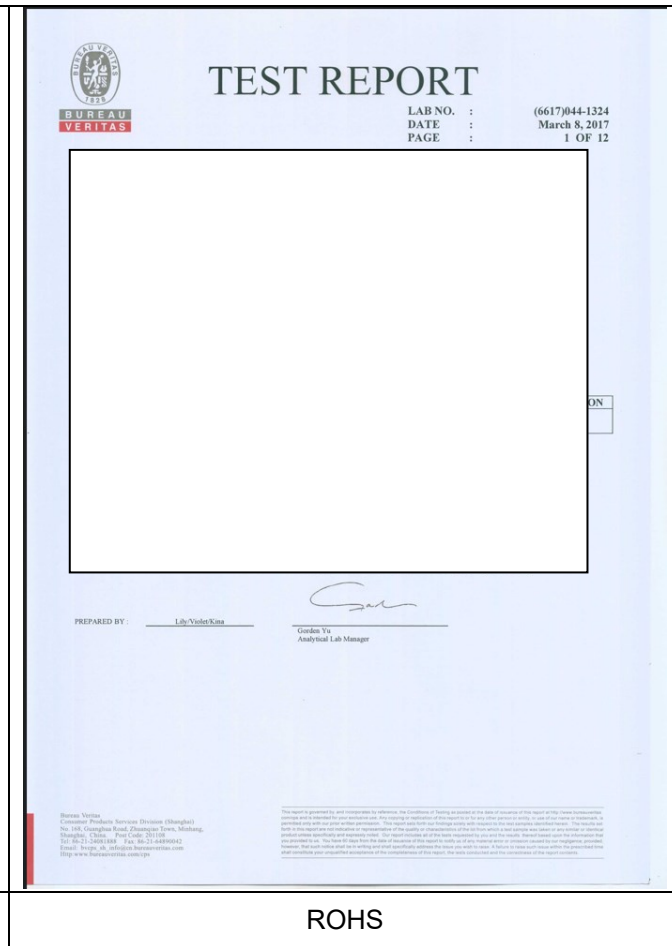
7. Permits accounts for receiving client's payment

Bank information :	
美元汇款路线 (Us dollar remittance route)	
美国银行	
中间行	
收款行	
收款人	

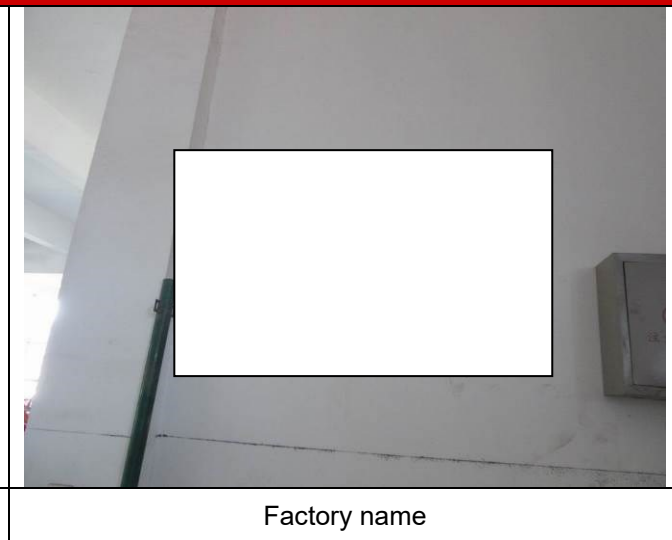
8. Quality Management

List of certificates available

CE	Trademark
<i>Certificate of Approval</i> Subject to operation conditions in requirements conformity with Quality Management System. This Certificate is valid for a period of three years only. Date from: Dec 27th, 2016 To: Sep 14th, 2018 The effectiveness of this Certificate shall be Validated by periodic surveillance audit of ZLTR for maintenance. This certificate using the term to Dec 13th, 2017, please Dec 13th, 2017 to supervision or overdue certification audit, through the audit, the certificate invalid. Information of this certificate can be found on the official website of Beijing Zhongliantianrun Certification Center (http://www.zltr.com.cn) Beijing Zhongliantianrun Certification Center Beijing Zhongliantianrun Certification Center, 2nd Floor, Block L, No. 4, Yizhuo Road, Chaoyang District, Beijing, P.R. China 100022	

 Verification of conformity with European Directives Shanghai (P.R. China), March 8, 2017 Analytical Lab Gorden Yu CE This document shall not be reproduced, except in full, without the written approval of BV CPS China. Information given in this document, are related to the tested specimen of the described electrical sample. No. 368, Guangzhong Road, Zhuangjiao Town, Minhang, Shanghai China, 201108 Tel: +86 21 24166888 Fax: +86 21 64895391 Email: correspondence@bureauveritas.com	 TEST REPORT LAB NO. : (6617)044-1324 DATE : March 8, 2017 PAGE : 1 OF 12 PREPARED BY : Lily/Violet/Kina Gordon Yu Analytical Lab Manager
ROHS	ROHS

9. Related factory pictures

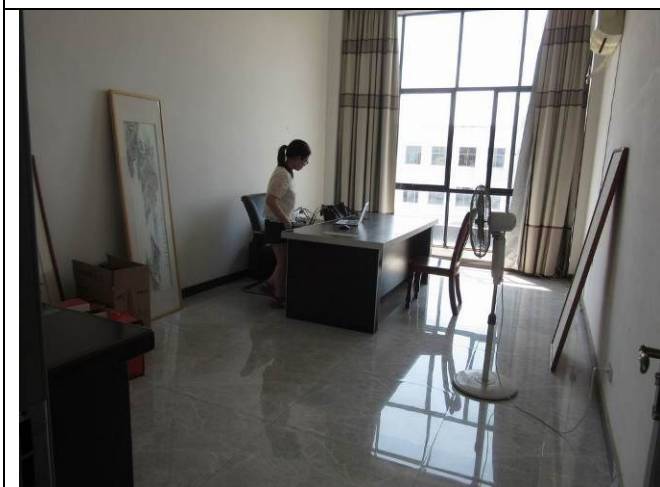
	
Gate of factory	Factory name



Factory building #1



Factory building #2



Office area



Office area



Office area



Meeting room



Sample shown



Sample shown



Sample shown



Sample shown



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Customer purchases samples



Injection workshop



Injection workshop



Injection workshop



Machine workshop



Machine workshop



Machine workshop



Machine workshop



Machine workshop



Assembly line



Assembly line



Assembly line



Assembly line



Assembly line



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Semi-finished products



Raw material warehouse



Raw material warehouse



Packing material warehouse



Packing material warehouse



Finished product warehouse



Finished product warehouse



Firefighting equipment



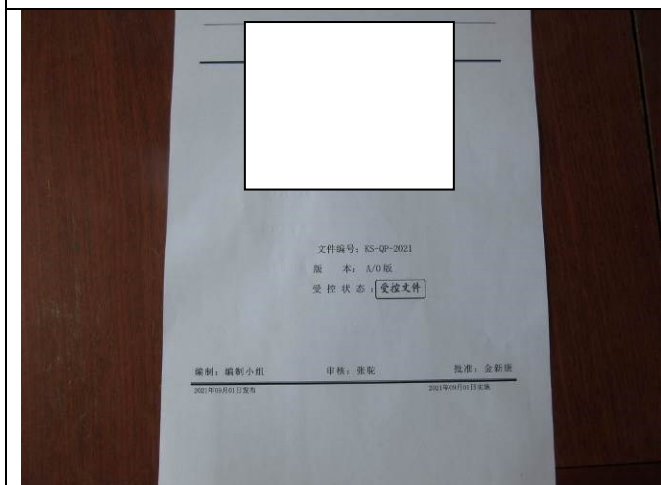
Firefighting equipment



Emergency lights



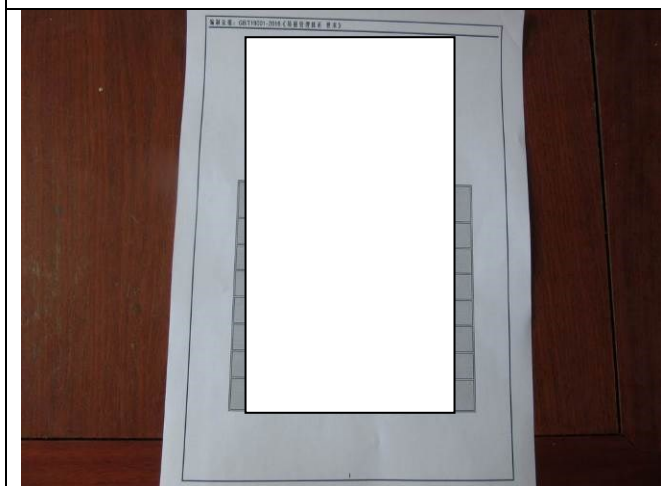
Safe passage



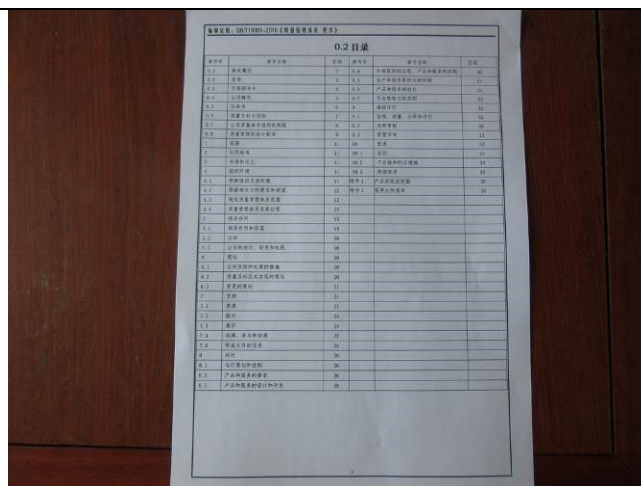
Procedure documents



Procedure documents



Quality Manual



Quality Manual

进料检验记录

物料名称: 307-004200 规格: 2850 数量: 2850 检验日期: 2022.06.03

序号	检验项目	技术要求	检验结果	判定	不合格处置
1	外观		√	OK	
2	电压		√	OK	
3	车架		√	OK	
4	脚踏		√	OK	
5	螺丝		√	OK	
6	流水灯罩		√	OK	
7	喇叭		√	OK	
8	电机		√	OK	
9	控制器		√	OK	
10	流水灯		√	OK	
11	喇叭线		√	OK	
12	霍尔线		√	OK	

检验员: 张亚恒 日期: 2022.06.03

Inspection Records

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8	电机		√	OK	
9	控制器		√	OK	
10	流水灯		√	OK	
11	喇叭线		√	OK	
12	霍尔线		√	OK	

检验员: 张亚恒 日期: 2022.06.03

Inspection Records

生产过程检验记录

名称: 三轮扭扭车 加工数量: 300 规格型号: 图号: 307-004200

序号	检验项目	技术要求	检验结果	判定	不合格处置
1	外观		√	OK	
2	电压		√	OK	
3	车架		√	OK	
4	脚踏		√	OK	
5	螺丝		√	OK	
6	流水灯罩		√	OK	
7	喇叭		√	OK	
8	电机		√	OK	
9	控制器		√	OK	
10	流水灯		√	OK	
11	喇叭线		√	OK	
12	霍尔线		√	OK	

检验员: 张亚恒 日期: 2022.06.03

Inspection Records

巡检日报表

2022年07月27日

序号	检验项目	技术要求	检验结果	判定	不合格处置
13	接针		√	OK	
14	三档开关		√	OK	
15	转把		√	OK	
16	显示屏		√	OK	

检验员/日期: 张亚恒 2022年07月27日

Inspection Records

来料检验记录

产品名称: 塑料件 规格型号: 307-004200 数量: 2850 检验日期: 2022.06.03

序号	检验项目	技术要求	检验结果	判定	不合格处置
1	表面	表面无瑕疵	合格		
2	长度	符合标准	合格		
3	宽度	符合标准	合格		
4	不平度	符合标准	合格		

检验员: 张亚恒 日期: 2022.06.03

Inspection Records

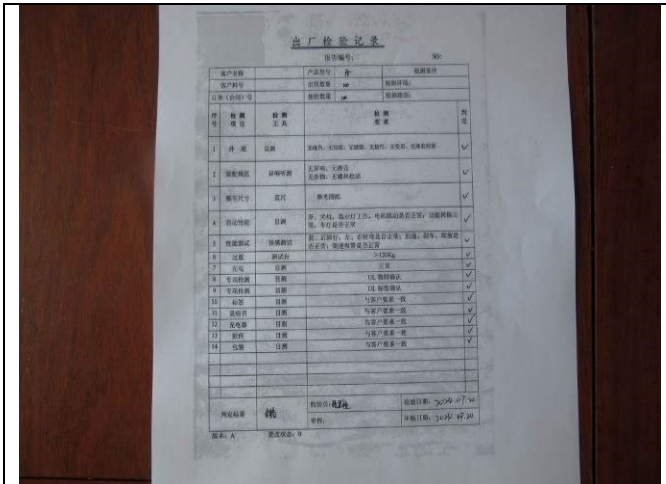
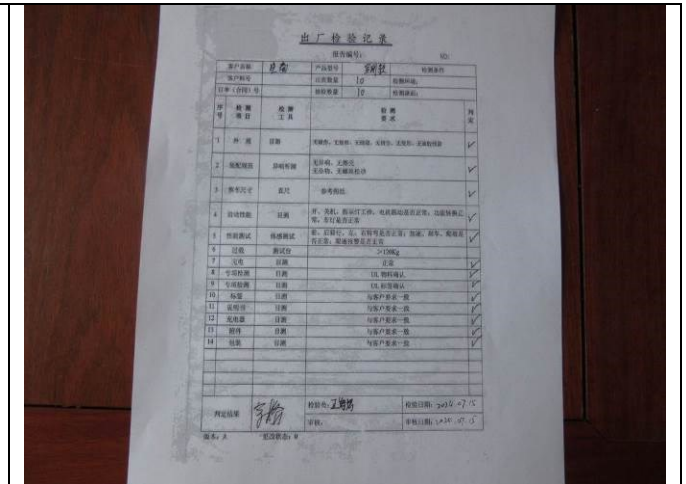
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14	三档开关		√	OK	
15	转把		√	OK	
16	显示屏		√	OK	

检验员/日期: 张亚恒 2022年07月27日

Inspection Records

	
Inspection Records	Inspection Records

AQI Auditor		Date	2024-08-30
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End of the Report

*The above reflects our findings for the particular factory in concern on the date of our service only. This report does not certify, confirm or imply: a) compliance with any government, industry or association regulations or standards, unless stated otherwise; or, b) the quality of any specific products manufactured by the factory/sellers/suppliers; or, c) the shipment of any specific products. This report does not discharge or release the factory/sellers/suppliers from their commercial, legal or contractual obligations with buyers in respect of products manufactured by the factory/sellers/suppliers. Our services, including reports and certificates, are subject to the General Conditions of Service of AQI Service, They can be resent upon written request. This report cannot be partially copied.